

# Agenda

## Policy and Resources Committee Meeting

Date: Wednesday, 7 February 2024

Time 7.00 pm

Venue: Council Chamber, Swale House, East Street, Sittingbourne, ME10 3HT\*

Membership:

Councillors Mike Baldock (Vice-Chair), Monique Bonney, Lloyd Bowen, Derek Carnell, Tim Gibson (Chair), Angela Harrison, Mike Henderson, James Hunt, Mark Last, Rich Lehmann, Richard Palmer, Julien Speed, Mike Whiting, Ashley Wise and Dolley Wooster.

Quorum = 5

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Pages

### Information about this meeting

\*Members of the press and public can listen to this meeting live. Details of how to join the meeting will be added to the website by 6 February 2024.

### Recording and Privacy Notice

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#### 1. Emergency Evacuation Procedure

Visitors and members of the public who are unfamiliar with the building and procedures are advised that:

- (a) The fire alarm is a continuous loud ringing. In the event that a fire drill is planned during the meeting, the Chair will advise of this.
- (b) Exit routes from the chamber are located on each side of the room, one directly to a fire escape, the other to the stairs opposite the lifts.
- (c) In the event of the alarm sounding, leave the building via the nearest safe exit and gather at the assembly point on the far side of the car park. Do not leave the assembly point or re-enter the building until advised to do so. Do not use the lifts.
- (d) Anyone unable to use the stairs should make themselves known during this agenda item.

2. Apologies for Absence

3. Minutes

To approve the [Minutes](#) of the meeting held on 29 November 2023 (Minute Nos. 442 – 460) as a correct record.

4. Declarations of Interest

Councillors should not act or take decisions in order to gain financial or other material benefits for themselves, their families or friends.

The Chair will ask Members if they have any disclosable pecuniary interests (DPIs) or disclosable non-pecuniary interests (DNPIS) to declare in respect of items on the agenda. Members with a DPI in an item must leave the room for that item and may not participate in the debate or vote.

Aside from disclosable interests, where a fair-minded and informed observer would think there was a real possibility that a Member might be biased or predetermined on an item, the Member should declare this and leave the room while that item is considered.

Members who are in any doubt about interests, bias or predetermination should contact the monitoring officer for advice prior to the meeting.

5.	Proposed Bollard Removal at James Street, Sheerness	5 - 8
6.	Corporate Equality Scheme	9 - 36
7.	Pay Policy Statement 2024	37 - 68
8.	Procurement of Minor Maintenance and Cleansing of Public Conveniences Service	69 - 78
9.	Draft Planning Enforcement Strategy	79 - 104

10.	Discretionary Rate Relief Policy	105 - 134
11.	Treasury Investment Strategy	135 - 152
12.	2024/25 Budget and Medium Term Financial Plan and Capital Strategy	153 - 252
13.	Sheerness Marine Town Conservation Area Review	253 - 320
14.	Sheerness Mile Town Conservation Area Review	321 - 398
15.	Milton Regis Conservation Area Review	399 - 478
16.	Faversham - Preston Next Conservation Area Review	479 - 520
17.	Forward Decisions Plan	521 - 522
18.	Recommendations from the Swale Joint Transportation Board meeting held on 4 December 2023	523 - 524
19.	Recommendations from the Planning Transportation and Policy Working Group held on 25 January 2024	
	To-follow	
20.	Open Space and Play Strategy - Strategic Land	525 - 530
21.	Exclusion of Press and Public	
	To decide whether to pass the resolution set out below in respect of the following items:	
	That under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 3.	
	3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).	
22.	Open Spaces and Play Strategy - Strategic Land - Exempt Appendix	531 - 538

**Issued on Tuesday, 30 January 2024**

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**Chief Executive, Swale Borough Council,  
Swale House, East Street, Sittingbourne, Kent, ME10 3HT**